



Board of Directors Meeting Minutes
May 1, 2002

Members Present	Janice Eplett - President (Y), Paula Felver –V.P. Programs (Y), Ken Helms – V.P. Communications (Y), Dave Maynard – V.P. Professional Development (Y), Robert Nichter – V.P. Finance (Y), Linda Nobel – V.P. Administration (Y), Dianne Minneman–V.P. Membership (Y), June Ball - Past President (N)
Administration (Linda Nobel)	<ul style="list-style-type: none"> • Agenda reviewed. • Approved April Minutes. Dave moved to approve minutes to post. Paula second.
Finance (Bob Nichter)	<p>Financial Report. Reviewed report. Dave Maynard questioned the \$367.18 entry for PMP classes. He believes there may still be one or two payments in either Pa y Pal or the mail. Bob will send Dave the list of who has paid for classes for verification. We need to check the process to ensure that all people who are taking the PMP classes have paid prior to setting them up in the system.</p> <p>As of May 1, Bob has not received last meeting bill from Halls.</p> <p>Tax information was delivered to Roger Sipe (Accountant). Taxes are due May 15.</p>
Programs (Paula Felver)	<ul style="list-style-type: none"> • Program Report <ul style="list-style-type: none"> ○ December 2 Speaker slot is still open ○ As of May 1, six vendors are signed up for Vendor Night. We have received \$900 in vendor registration fees. Budget is \$300 for door prizes. Vendors providing books. ○ Vendor night will be advertised in both the Chapter Flyer to be issued May 6 and the Newsletter to be issued May 13.
Professional Development / Website (Dave Maynard)	<ul style="list-style-type: none"> • Professional Development/Website Report <ul style="list-style-type: none"> ○ No new business. Order the book for the PDU class for Fall.
Membership (Dianne Minneman)	<ul style="list-style-type: none"> • Membership Report <ul style="list-style-type: none"> ○ No new DEP, so no update.
Communications (Ken Helms)	<ul style="list-style-type: none"> • Communications Report <ul style="list-style-type: none"> ○ Need additional input (articles) to issue Newsletter by May 13.
Old Business (Janice Eplett)	<ul style="list-style-type: none"> • ‘Turn over’ instructions <ul style="list-style-type: none"> ○ Discussion deferred until next meeting.
New Business (Janice Eplett)	<ul style="list-style-type: none"> • BOD authorized an additional BOD meeting for June 12th. • Request to poll interest in a Transactional TRIZ 2 day workshop. Will ask for interested participants in the Newsletter. • BDPA –IT Certification – Requested support to speak on the PMP.
Next Meeting and Adjournment	<ul style="list-style-type: none"> • Next BOD meeting on June 12, 5:30 p.m. to 6:30 p.m., ACPL • Next NEIC PMI meetings is and 5/20/02 at 5:30 p.m., Hall, Guest House