



Board of Directors Meeting Agendas
August 6, 2003

Members Present	Janice Eplett - President (X), Paula Felver –V.P. Programs (), Ken Helms – V.P. Communications (), Dave Maynard – V.P. Professional Development (), Robert Nichter – V.P. Finance (X), Linda Nobel – V.P. Administration (X), Dianne Minneman–V.P. Membership (X)
Administration (Linda Nobel)	<ul style="list-style-type: none"> • Approved meeting agenda • Reviewed May’s meeting minutes. Updates and corrections were identified. Diane Minneman moved to accept the minutes with incorporated changes. Janice Eplett seconded the motion.
Finance (Bob Nichter)	<ul style="list-style-type: none"> • The Financial report was reviewed. Revenues from the PMP Prep Class continue to grow.. • Janice Eplett moved to approve the Financial report. Diane Minneman seconded the motion.
Programs (Paula Felver)	<ul style="list-style-type: none"> • The Program Report was not available. It was mentioned the Cheetah Learning would be providing the September meeting presentation. The October meeting speaker is unknown.
Professional Development / Website (Dave Maynard)	<ul style="list-style-type: none"> • The Professional Development Report was not available.
Membership (Dianne Minneman)	<ul style="list-style-type: none"> • The Membership report was reviewed. Membership is currently down to 111 from 114. There is one new member and 1 new PMP.
Communications (Ken Helms)	<ul style="list-style-type: none"> • The Communications Report was not available.
Old Business (Janice Eplett)	<ul style="list-style-type: none"> • Turnover Reviews: <ul style="list-style-type: none"> ○ Ken Helm- V.P. Communications (not here) ○ Next month’s Turnover report (Ken & Linda) ○ The BOD discussed the loss of income at meetings. We theorized it is due to the downsizing of companies in the area. There are fewer people employed and reduced budgets have impacted ability for companies to pick up membership cost.
New Business (Janice Eplett)	<ul style="list-style-type: none"> • The BOD discussed the request from Bob Guthrie for some zip codes (465xx-466xx) to be given up by our chapter in order that they may be included in a potential South Bend chapter: Some statistics related to change includes: <ul style="list-style-type: none"> ○ It would impact 27 members in the NEIC chapter ○ Nine of those members have attended meetings ○ Many Deputy memberships are in the 465xx zip code area • With this information in mind, the BOD feels we should not give up the 465xx zip code area. We need to better understand how ‘zip code’ impacts the establishment of chapters. We feel we should also check with the membership in these zip code areas to see how they feel on this subject. Diane Minneman has the action to: <ul style="list-style-type: none"> ○ Notify Bob Guthrie we are still investigating and not ready to make a decision. ○ ○ Send a note to members in the impacted zip code areas to get feedback on their opinion on this matter. Janice has the action to: <ul style="list-style-type: none"> ○ Investigate the zip code issue in regards to it impact for membership (Can members join the Chapter they want or do they also have to join the Chapter in their zip code area?) • The BOD started discussions on the Constitution and By-Laws, specifically Article VI -

	<p>Tenure, which states "Officers shall be eligible to serve only two consecutive terms in the same office." There are a few current BOD members who will have done that as of the end of this year. Questions to be discussed at the next BOD meeting include:</p> <ul style="list-style-type: none"> ○ Shall we change the By-Laws? ○ Shall we change the makeup of the BOD? ○ Discuss at BOD meeting. ○ Ask membership at next NEIC PMI meeting for names of people interested in participating on the BOD. <p>NOTE: Article VI-Nomination, Election and Tenure, Section on ‘Tenure’ (page 25 of By Laws) is attached for discussion purposes at next meeting.</p> <ul style="list-style-type: none"> ○ • Due to schedule conflicts, the September BOD meeting has been scheduled for Wednesday, September 3rd. • A proposal is on the table to move the October BOD meeting from October 8th to October 15th. It will be discussed next meeting.
Next Meeting and Adjournment	<ul style="list-style-type: none"> • Next BOD meeting is on 9/9/03 5:30 p.m. to 6:30 p.m., Lincoln Building on Clinton, 5th Floor, CR 5044 • Next NEIC PMI meeting is on 9/23/03 at 5:30 p.m., Hall’s Guest House

Tenure

Officers will serve in the year following the election and based on the fiscal calendar (January 1, to December 31). Officers shall be eligible to serve only two consecutive terms in the same office. The following is the term for each position:

- President 1 Year
- Ex-officer 1 Year
- All VP positions 2 Years