



Board of Directors Meeting Agendas
November 12, 2003

Members Present	Janice Eplett - President (Y), Paula Felver –V.P. Programs (N), Ken Helms – V.P. Communications (N), Dave Maynard – V.P. Professional Development (N), Robert Nichter – V.P. Finance (Y), Linda Nobel – V.P. Administration (Y), Dianne Minneman–V.P. Membership (Y)
Administration (Linda Nobel)	<ul style="list-style-type: none"> The agenda was reviewed. Diane Minneman moved to approve the agenda. Janice Eplett seconded the motion. The October Minutes were reviewed Linda Nobel moved to approve the minutes. Diane Minneman seconded the motion.
Finance (Bob Nichter)	<ul style="list-style-type: none"> Financial report was reviewed. Janice Eplett moved to approve the Financial Report. Diane Minneman seconded the motion.
Programs (Paula Felver)	<ul style="list-style-type: none"> Program Report was not available for review.
Professional Development / Website (Dave Maynard)	<ul style="list-style-type: none"> The Professional Development Report was reviewed. Dave is transferring the maintenance of the web page to Bob Nichter. Another PMP class has completed. All students completed on time. The next class starts in six weeks. After the completion of the next class, Dave wants to revamp his system to make it easier to maintain. His goal is to offer the class monthly with less effort.
Membership (Dianne Minneman)	<ul style="list-style-type: none"> The Membership Report was reviewed. The Chapter is up four members. There were two non-renewals and one new PMP.
Communications (Ken Helms)	<ul style="list-style-type: none"> The Communications Report was not available for review. The news letter went out on time.
Old Business	<ul style="list-style-type: none"> The Bylaw change <ul style="list-style-type: none"> The Bylaw changes have been submitted to Mary Kate Buschnell at PMI. Janice Eplett has received the new format for the Bylaws. Janice will create a softcopy of our Bylaws using the new format. The nomination article was revised to be consistent with the Bylaw changes. PC Projector: Generally, the BOD was not convinced the payback period for the purchase of a Chapter P.C. Proctor was worth the investment. It was stated that P.C projectors were still running around \$2000 dollars and bulbs are \$300. We may want to have further discussion next month when we review the 2004 budgets. Budget for 2004 discussions were deferred until next month. Questions to consider include: <ol style="list-style-type: none"> Should we consider higher budget for speakers? Shall we keep the cost of meals (\$10 and \$25) the same for 2004? (Member spouses also \$10) (Between Halls & Marriot) Need to talk further with Halls about tax exemption & setup.
New Business	<ul style="list-style-type: none"> Nomination discussions <ul style="list-style-type: none"> Dave Maynard made a suggestion to establish a separate / new function within the NEIC -- "Education provider." This would not be the VP-Professional Development. The Board is interested in this idea and would like to talk further about it at the next meeting when Dave is be available to participate. The BOD requested Diane Minneman send out another message on nominations for the V.P. of Communication. Several BOD members will be moving on next year

	due to job related issues. We need to get some new people involved.
Next Meeting and Adjournment	<ul style="list-style-type: none">• Next BOD meeting is on Wednesday 12/10/03 5:30 p.m. to 6:30 p.m., Lincoln Building on Clinton, 5th Floor, CR 5044• Next NEIC PMI meeting is on 12/2/03 at 5:30 p.m., Hall's Guest House