



Board of Directors Meeting Minutes
January 14, 2004

Members Present	Janice Eplett - President (Y), Paula Felver –V.P. Programs (Y), Michael Krouse – V.P. Finance (Y), Dave Maynard – V.P. Professional Development (Y), Robert Nichter – Webmaster (Y), Linda Nobel – V.P. Administration (N), Dianne Minneman–V.P. Membership (Y), Regina Moorhead – V.P Communications (Y), Pat Ruger – Assistant to V.P. Programs (Y)
Administration (Linda Nobel)	<ul style="list-style-type: none"> The December 2003 meeting minutes and January 2004 agenda were approved by Dave Maynard and seconded by Dianne Minneman.
Finance (Michael Krouse)	<ul style="list-style-type: none"> Monthly financial statements were presented and accepted. The Balance Sheet for 2003 and P&L comparison of 2002 and 2003 were presented and accepted.
Programs (Paula Felver)	<ul style="list-style-type: none"> Program planning will be done concurrent with determining the strategy for 2004 programs. An LCD projector will be needed for the January program. The February program will be a business meeting/strategy session to determine the direction our membership would like for future programs.
Professional Development (Dave Maynard)	<ul style="list-style-type: none"> A six-month deadline will be set for completion of the online PMP class. Those unable to complete the class in the scheduled two-month timeframe will be allowed six-months to reenroll without financial penalty. After the six months are up, payment will be required. The classroom software is being enhanced. There are 29 in the January class, including re-enrollees. PMI HQ has issued new guidelines for R.E.P. providers. Dave will follow-up with HQ to resolve some open questions.
Membership (Dianne Minneman)	<ul style="list-style-type: none"> Eight people have signed up for the January program.
Communications (Ken Helms)	<ul style="list-style-type: none"> The January newsletter is in progress. The status of advertisers will be reviewed to ensure payment has been received.
Website (Bob Nichter)	<ul style="list-style-type: none"> Modifications and updates have been applied to the website.
Old Business	<ul style="list-style-type: none"> The 2004 budget items were identified and requested. The budget will be presented at our February meeting. Continue discussion on 2004 program strategy – this topic was not discussed due to lack of time.
New Business	<ul style="list-style-type: none"> There was no new business.
Next Meeting and Adjournment	<ul style="list-style-type: none"> Next BOD meeting is on Wednesday 2/11/04 5:30 p.m. to 6:30 p.m., Lincoln Building on Clinton, 5th Floor, CR 5044 Next NEIC PMI meeting is on 1/27/04 at 5:30 p.m., Hall’s Guest House