



Board of Directors Meeting Minutes  
October 13, 2004

Members Present	Janice Eplett - President ( Y ), Paula Felver –V.P. Programs ( Y ), Michael Krouse – V.P. Finance ( Y ), Dave Maynard – V.P. Professional Development ( Y ), Robert Nichter – Webmaster ( Y ), Kathi Keeterle – V.P. Administration ( Y ), Dianne Minneman–V.P. Membership ( Y ), Regina Moorhead – V.P Communications ( Y ), Pat Ruger – Assistant to V.P. Programs ( Y )
Administration (Kathi Keeterle)	<ul style="list-style-type: none"> <li>September meeting minutes and October agenda were reviewed. Paula motioned to approve, and Diane seconded. Passed.</li> </ul>
Finance (Michael Krouse)	<ul style="list-style-type: none"> <li>The YTD Transaction Report was distributed and reviewed.</li> <li>\$5000 was moved from Checking to Savings.</li> <li>No longer paying service charges.</li> </ul>
Programs (Paula Felver)	<ul style="list-style-type: none"> <li>Finalize dinner plans for October 26 meeting. We will eat first at Hall’s Gas House, then move to the presentation at Trinity. The reservations are at 5:45, and the program will start at 7:00. There will be an automatic 20% gratuity. Individuals will continue to pay either \$10 or \$25, and PMI will pick up the difference for the meal, with \$18 as the upper limit.</li> <li>The December meeting meal will be Prime Rib</li> </ul>
Professional Development (Dave Maynard)	<ul style="list-style-type: none"> <li>No classes in November or December.</li> <li>Advertising: The bill has been received, but we will not pay until we see our ads in the corresponding publication.</li> </ul>
Membership (Dianne Minneman)	<ul style="list-style-type: none"> <li>Membership report: no updated for membership numbers.</li> <li>Central Indiana had a PDP Day, Diane and Paula attended and reports it was excellent. Approximately 250+ people attended.</li> </ul>
Communications (Regina Moorhead)	<ul style="list-style-type: none"> <li>Still dealing with distribution issues. Dave and Regina are testing with formats and distribution lists.</li> <li>Decision: change advertising policy to be in line with format for 2005</li> </ul>
Website (Bob Nichter)	<ul style="list-style-type: none"> <li>Still working on resolving the issues with the RSVP feature on the website.</li> <li>Reviewed the new shareware list program details. Password is ‘badger’, save as HTML or PDF. Has an opt-out feature. Diane needs to know how to maintain.</li> </ul>
Old Business	<ul style="list-style-type: none"> <li>Upcoming elections: VP Programs, VP Administration, President Nominations will be solicited at the October meeting, voting will occur at the December meeting.</li> <li>Review of Hall’s contract: handled by new administration</li> <li>Meetings: same time, place, etc?: handled by new administration</li> <li>Follow up on credit for advertising for 2 monthly issues for last year: Regina will send me the details on how this will be handled for reporting in minutes.</li> </ul>
New Business	<ul style="list-style-type: none"> <li>Speaker Honorariums: Decision approved to send Randy Brown a \$100 honorarium. The organization still needs to finalize the parameters for granting future honorariums.</li> <li>Free meals for spouses/significant others, for members who attended 2 or more meetings in the course of a year: This will be for the December meeting only. Motion seconded and passed.</li> <li>Review of Privacy Policy (from Dave): postpone until November BOD.</li> </ul>
Next Meeting and Adjournment	<ul style="list-style-type: none"> <li>Next BOD meeting is on Wednesday 11/10/04 5:30 p.m. to 6:30 p.m., Lincoln Building on Harrison St, first floor, room 1H-1</li> <li>Next NEIC PMI meeting is on 10/26/04 at 7:00 p.m., Lutheran Trinity Church</li> </ul>