



Board of Directors Meeting
Minutes

February 9, 2005

Members Present	<p>Paula Felver, President (N) Pat Ruger, VP Programs (Y) Michael Krouse, VP Finance (Y) Dave Maynard, VP Professional Development (Y) Robert Nichter, Webmaster (Y) Kathi Keeterle, VP Administration (N) Dianne Minneman, VP Membership (Y) Regina Moorhead, VP Communications (Y) Dale Vollenweider, Asst to VP Programs (N) Janice Eplett, Past President (N)</p>
Administration Kathi Keeterle	<p>January meeting minutes and February agenda approved</p>
Finance Michael Krouse	<p>Distribution of 2004 budget compared to actuals and 2005 transaction report for transaction from 1/1/05 – 2/9/05 Development of 2005 budget 2005 budget presented for approval at March BOD meeting Why do we pay sales tax? Mike will check with chapter accountant.</p>
Programs Pat Ruger	<p>Feb meeting – Sandi Kemmish; \$100 honorarium Mar meeting – Bruce Haines; \$100 honorarium Oct meeting – New Haven Festival Committee</p>
Professional Development Dave Maynard	<p>Feb class has started – 12 registrations. Dave recommends that we not join the revised REP program. The revised program required a mountain of paperwork and costs \$1000. Dave will check to see if we can join later if we change our mind and he will check to see the benefits if we do/don't join. Since the PDU process for chapter dinner events is changing, we should communicate to the membership at the next dinner meeting, in the newsletter and on the website.</p>
Membership Dianne Minneman	<p>111 members – same as last month 9 non-renewals from South Bend 9 new members 2 new PMP's 51% of our membership are PMP's</p>
Communications Regina Moorhead	<p>Solicited advertising on the Community Calendars of the 3 networks. Regina has not heard back from any of the networks. RMC changed from ½ page ad to ¼ page ad The trouble we have been having with the on-line newsletter is almost over. The newsletter template is good-to-go. The newsletter will be distributed with CS Newsletter software. Bounces (undeliverable newsletters) go to Dave.</p>

	Regina will turn in the receipt for the Front Page purchase in order to receive reimbursement.
Website Bob Nichter	Updated dinner menus and RSVP for dinner selection. Need to update speaker info. Will add back links to past speakers.
Old Business	The chapter decided not to advertise in the FWBJ in 2005. The newsletter software will be moved to the domain as soon as it works. Dave, Pat and Dale will get chapter business cards. The chapter will subscribe to the FWBJ magazine.
New Business	Budget amount for 2005 PMI Global Congress Review and approve 2005 budget Dave's idea: January meeting ONLY, each NEIC member can bring a guest free. How did this go at the January meeting? Do we want to do again; ongoing?
Next Meeting and Adjournment	Next BOD meeting is on March 9, 5:30 – 6:30 p.m., Lincoln Building on Harrison St., first floor, room 1H-1 Next NEIC PMI meeting is on March 23 at 5:30 p.m. at Hall's Guesthouse