



Board of Directors Meeting Minutes
September 14, 2005

Members Present	Paula Felver - President (x), Pat Ruger –V.P. Programs (x), Michael Krouse – V.P. Finance (), Dave Maynard – V.P. Professional Development (x), Robert Nichter – Webmaster (), Kathi Keeterle – V.P. Administration (), Dianne Minneman–V.P. Membership (), Regina Moorhead – V.P Communications (x), Dale Vollenweider– Assistant to V.P. Programs (x), Janice Eplett – Past-President ()
Administration (Kathi Keeterle)	<ul style="list-style-type: none"> • May meeting minutes and September agenda approved.
Finance (Michael Krouse)	<ul style="list-style-type: none"> • Financial report – review deferred to November meeting due to Michael’s absence. • Action Item: Dave has a student that needs a receipt for attending/paying for a class. Please follow up on email sent.
Programs (Pat Ruger)	<ul style="list-style-type: none"> • Projector needed for September Program. Pat or Michael will provide one. Action Item: Pat isn’t attending so Michael should take the projector. If Michael can’t, take it to Regina at LFA day of meeting. • October meeting on plan. Sue Platt and Jayne Bailey will present Production of a Community Festival (New Haven Festival Committee, Inc.). • December meeting presentation is Stress and Change Management by Michelle Gladeaux (spelling?). • \$100 honorariums will be presented to speakers during 2005. Same rules previously discussed apply. • We have not started receiving the Fort Wayne Business Journal. Dave receives a copy and will bring to future BOD meetings. BOD decided we will not follow up on this issue and it is considered closed.
Professional Development (Dave Maynard)	<ul style="list-style-type: none"> • Crash course for “old” exam attended by approximately 30 students. • Class lectures have been updated to support the new PMBOK. • September class has low enrollment. • The agenda asked: Did we find a way to backup the subscription list? Answer: No. Will do this for next meeting.
Membership (Dianne Minneman)	<ul style="list-style-type: none"> • Distribution list updated. • Undeliverable guy was removed. • Current Membership Count: 122 (+5) • Last Month Count = 117 • New Members: Jeffrey Downing Honeywell South Bend, Laura Dwire Briljent, Ronald Ehmer Investigo, Inc., Michael Levine Honeywell South Bend, Richard Schwaiger International Truck, Jason Strup SIRVA • Non-renew: Angelo Perera, PMP, Mennonite Mutual Goshen • % PMP Membership: 45 • New PMPs = 0
Communications (Regina Moorhead)	<ul style="list-style-type: none"> • Meeting flyer was distributed September 14, 2005. • September meeting posted on www.wane.com and www.wfft.com Community Calendars. WPTA and Comcast pending. • Newsletter on plan.
Website (Bob Nichter)	<ul style="list-style-type: none"> • Web site ready for September meeting. • Action Item: Please add line on site to sign up for the newsletter. • Action Item: Please switch the order of the program history page so that the most

	recent program is at the top.
Old Business	<ul style="list-style-type: none"> • Issue – Raytheon treating newsletter as spam. Action item was to take the unrecoverable guy off the distribution list for the newsletter. Status? Closed. See Membership report above. • Reminder: Linda Hite suggested having 2006 meetings at Andorfer. Open. Discussion deferred to November meeting. Action Item: Paula to bring Hall’s contract. Need to compare to Andorfer information. If we stay with Hall’s, need to begin thinking about completing tasks to plan for another year.
New Business	<ul style="list-style-type: none"> • Elections – whose terms are up, who wants to step down? Open. Discussion deferred to November meeting. Action Item: Paula to bring list of incumbents and terms for discussion. Dave indicated he may choose to step down. Action Item: Ask for nominations at October meeting and put request in newsletter. • Will we offer dinner/program pricing special in 2006? • Will we offer honorariums in 2006? • Bylaws need to be converted to new format and submitted. They are supposed to be submitted every three years. Action Item: Regina will scan hard copy and attempt to convert to editable word document. If unsuccessful need to hand type. Action Item: Dave needs to provide new format. No deadline for submission mentioned.
Next Meeting and Adjournment	<ul style="list-style-type: none"> • Next BOD meeting is on October 12 at 5:30 p.m. to 6:30 p.m., Lincoln Building on Harrison St, first floor, room 1H-1. • November BOD meeting is important, please make every effort to attend. • Next NEIC PMI meeting is on October 26 at 5:30 at Hall’s Guesthouse.