



Board of Directors Meeting Minutes  
October 12, 2005

Members Present	Paula Felver - President (Y), Pat Ruger –V.P. Programs (N), Michael Krouse – V.P. Finance (Y), Dave Maynard – V.P. Professional Development (Y), Robert Nichter – Webmaster (Y), Kathi Keeterle – V.P. Administration (Y), Dianne Minneman–V.P. Membership (Y), Regina Moorhead – V.P Communications (N), Dale Vollenweider– Assistant to V.P. Programs (N), Janice Eplett – Past-President (N)
Administration (Kathi Keeterle)	<ul style="list-style-type: none"> <li>September Minutes and October Agenda were approved.</li> </ul>
Finance (Michael Krouse)	<ul style="list-style-type: none"> <li>Financial reports distributed and reviewed</li> <li>9/14 Action Item: Student needs receipt for class. UPDATE: Taken care of.</li> <li>An honorarium was sent to the Red Cross.</li> <li>Action Item: Some of our investments come due at the end of the year, and we will need to decide what we want to do.</li> </ul>
Programs (Pat Ruger)	<ul style="list-style-type: none"> <li>(did not attend the meeting)</li> <li>The October Program topic is “The Canal Days Yearly Event”.</li> </ul>
Professional Development (Dave Maynard)	<ul style="list-style-type: none"> <li>Professional Development Report: 18 people attending the current class.</li> <li>Dave has indicated he will do the class for another two years. Consider adding an assistant now, to prepare for transition later to take over. Dave will pursue with interested parties.</li> <li>Discussion topic: Online Question Pools – sample PMI Exams? DECISION: Put link on chapter web page, and give it a try.</li> </ul>
Membership (Dianne Minneman)	<ul style="list-style-type: none"> <li>Membership report: 122 members last month, 126 members this month.</li> <li>Inquiries from new Chapter Member: <ul style="list-style-type: none"> <li>Q: Can the requestor have a member list? No, per PMI rules.</li> <li>Q: Can we put the chapter board member emails available via the web, using generic IDs and redirects? Yes, put in place – ACTION ITEM for those not already in place.</li> <li>Q: Past programs page – can we put details of programs on web? Yes, along with meeting minutes, which are already there.</li> </ul> </li> </ul>
Communications (Regina Moorhead)	<ul style="list-style-type: none"> <li>(did not attend the meeting)</li> <li>Paula will make up a flyer for the October meeting and Dave will send it out.</li> </ul>
Website (Bob Nichter)	<ul style="list-style-type: none"> <li>Website report.</li> <li>9/14 Action Item: Please add line on site to sign up for the newsletter. UPDATE: Done.</li> <li>9/14 Action Item: Please switch the order of the program history page so that the most recent program is at the top. UPDATE: Done, but Bob is not happy with how it is working, and will do some more ‘tweaking’.</li> <li>10/12 Action Item: Check the generic email addresses and make sure redirect address is correct.</li> </ul>
Old Business	<ul style="list-style-type: none"> <li>9/14 Action Item: Linda Hite suggested having 2006 meetings at Andorfer. Paula will bring Hall’s contract, to compare to Andorfer info. UPDATE: Pat has the Andorfer info – put on agenda for November Board Meeting.</li> <li>Will we offer dinner/program pricing special in 2006? UPDATE: topic for Nov meeting.</li> <li>Will we offer honorariums in 2006? UPDATE: topic for Nov meeting.</li> </ul>

	<ul style="list-style-type: none"> <li>• Elections</li> <li>• 9/14 Action Item: Bylaws need to be converted to new format and submitted. Dave needs to provide new format. Regina will scan hard copy and attempt to convert to editable word document. No deadline for submission mentioned. UPDATE: Still Open Item.</li> </ul>
New Business	<ul style="list-style-type: none"> <li>• None</li> </ul>
Next Meeting and Adjournment	<ul style="list-style-type: none"> <li>• Next BOD meeting is on November 9 at 5:30 p.m. to 6:30 p.m., Lincoln Building on Harrison St, first floor, room 1H-1.</li> <li>• Next NEIC PMI meeting is on Oct 26 at 5:30 at Hall's Guesthouse.</li> </ul>