



Board of Directors Meeting Agenda  
March 9, 2005

Members Present	Paula Felver - President (Y), Pat Ruger –V.P. Programs (Y), Michael Krouse – V.P. Finance (Y), Dave Maynard – V.P. Professional Development (N), Robert Nichter – Webmaster (N), Kathi Keeterle – V.P. Administration (Y), Dianne Minneman–V.P. Membership (N), Regina Moorhead – V.P Communications (Y), Dale Vollenweider– Assistant to V.P. Programs (N), Janice Eplett – Past-President (N)
Administration (Kathi Keeterle)	<ul style="list-style-type: none"> <li>Reviewed and approved February meeting minutes and March agenda.</li> </ul>
Finance (Michael Krouse)	<ul style="list-style-type: none"> <li>Distributed Budget Report and Transaction Report</li> <li>Taxes are currently being prepared. Checking into tax-exempt status, benefits,etc. Will report back to board on findings</li> <li>2005 Budget reviewed and approved (Paula moved, Kathi seconded)</li> </ul>
Programs (Pat Ruger)	<ul style="list-style-type: none"> <li>Discussion of March Program: Bruce Haines of Public Radio.</li> <li>December program, Michelle Gladieux and Partner. Pat will distribute a list of potential topics for us to select from.</li> </ul>
Professional Development (Dave Maynard)	<ul style="list-style-type: none"> <li>Update on REP program: Chapter decided to not participate</li> <li>Finalize communication approach for changes to PDU process: Paula will discuss at next regular chapter meeting, and will provide information to Regina for the newsletter and website update.</li> </ul>
Membership (Dianne Minneman)	<ul style="list-style-type: none"> <li>(not present)</li> </ul>
Communications (Regina Moorhead)	<ul style="list-style-type: none"> <li>Template is working well</li> <li>Will follow up with Dianne on membership information for newsletter</li> <li>Having trouble contacting RMC on ad sizes. Email is not working, so will call directly.</li> </ul>
Website (Bob Nichter)	<ul style="list-style-type: none"> <li>(not present)</li> </ul>
Old Business	<ul style="list-style-type: none"> <li>Chapter Business Cards (status): Still on Paula’s task list to investigate.</li> </ul>
New Business	<ul style="list-style-type: none"> <li>Dave’s idea: January Meeting ONLY, Each NEIC member can bring a guest free. How did this go at the January Meeting? Do we want to do again in February? Ongoing? Group decided: If a member brings a guest, then both member and guest fees are paid by chapter.</li> </ul>
Next Meeting and Adjournment	<ul style="list-style-type: none"> <li>Next BOD meeting is on April 13 at 5:30 p.m. to 6:30 p.m., Lincoln Building on Harrison St, first floor, room 1H-1. Kathi has an appointment on that night, so we need a volunteer to take and distribute minutes.</li> <li>Next NEIC PMI meeting is on April 27 at 5:30 PM at Hall’s Guesthouse.</li> </ul>