



Board of Directors Meeting Minutes  
September 13, 2006

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| Members Present                            | Paula Felver - President (Y), Pat Ruger –V.P. Programs (Y), Michael Krouse – V.P. Finance (Y), Dave Maynard – V.P. Professional Development (N), Robert Nichter – Webmaster (N), Kathi Heyes – V.P. Administration (Y), Dianne Minneman–V.P. Membership (Y), Linda Hite – V.P. Communications (Y ), Dave Winters – V.P. Advertising (Y), Dale Vollenweider– Assistant to V.P. Programs (Y)   |
| Administration<br>(Kathi Keeterle)         | <ul style="list-style-type: none"> <li>• Approved April/May meeting minutes and September agenda.</li> <li>•</li> </ul>  |
| Finance<br>(Michael Krouse)                | <ul style="list-style-type: none"> <li>• Financial report - Approved</li> <li>• Mike indicated there are other financial reports that can be run if the group desired</li> <li>• Approved moving \$\$ from checking to saving</li> </ul>   |
| Programs<br>(Pat Ruger)                    | <ul style="list-style-type: none"> <li>• Discussion of September Program</li> <li>• Future programs update : October – “The Art of Project Management”, Dec - Pending</li> <li>• ISSUE: Do we limit the number of times a person can be a guest? Suggestion has been to limit to 2. Decision – no limit at this time, but keep a watch on it.</li> </ul>   |
| Professional Development<br>(Dave Maynard) | <ul style="list-style-type: none"> <li>• (Dave not in attendance)</li> <li>• Discussion: Do we have a backup for Dave? Do we have a succession plan? Need to review Dave’s agreement for classes in case there is ever a situation where a class cannot be completed.</li> </ul>   |
| Membership<br>(Dianne Minneman)            | <ul style="list-style-type: none"> <li>• Membership report: 141 total members, 18 new members, 8 new PMP’s.</li> </ul>   |
| Communications<br>(Linda Hite)             | <ul style="list-style-type: none"> <li>• Communications report: The website ‘blows up’ whenever Linda uses it for newsletters. Bob and Dave are aware of the problems. We need a better solution. Try this month: put the newsletter on the web site, and send an email out with the link to the newsletter as well as the link to RSVP to the meeting.</li> </ul>   |
| Advertising<br>(Dave Winters)              | <ul style="list-style-type: none"> <li>• Advertising report: Dave has lots of material from PMI, and Linda will take to the Sept meeting for Dave. Discussion on items with PMI Logo for promotion – Dave will send email with his recommendation and we can approve via email.</li> </ul>   |
| Website<br>(Bob Nichter)                   | <ul style="list-style-type: none"> <li>• (Bob will not be attending the BOD meeting. Requested updates be emailed to him.)</li> <li>•</li> </ul>   |
| Old Business                               | <ul style="list-style-type: none"> <li>• 10/12 Action Item: Bylaws need to be converted to new format, finalize PDU changes, and submitted. Dave is still working on this. Status? Still in progress</li> </ul>  |
| New Business                               | <ul style="list-style-type: none"> <li>• (Linda Hite) Formation of sub-committee to develop criteria for PMI Scholarship. UPDATE: Mike and Dave will provide input into selection criteria.</li> <li>• New PMI Certification for Program Managers. Add this to our PMP-Online offerings? UPDATE: yes, consider.</li> <li>• PM Book Discounts – sell by chapter for revenue? UPDATE: Members can order through Paula and get discount.</li> <li>• Southwest Ohio PMI chapter classes for PDUs – revenue opportunity. DEFER to OCT BOD.</li> <li>• IIL Contact offer to visit NEIC PMI Meeting. UPDATE: Linda indicated these are excellent programs. Group decided yes, they can come to one of our meetings.</li> <li>• Revisit Greg McCormick’s idea of a PM Open House? UPDATE: No, too much to</li> </ul> |

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|                              | organize.  |
| Next Meeting and Adjournment | <ul style="list-style-type: none"><li>• Next BOD meeting is on October 11 at 5:30 p.m. to 6:30 p.m., Lincoln Building on Harrison St, first floor, room 1H-1.</li><li>• Next NEIC PMI meeting is on September 27 at 5:30 at Hall's Guesthouse.</li></ul> |