



Board of Directors Meeting Minutes  
October 11, 2006

Members Present	Paula Felver - President (Y), Pat Ruger –V.P. Programs (N), Michael Krouse – V.P. Finance (Y), Dave Maynard – V.P. Professional Development (Y), Robert Nichter – Webmaster (N), Kathi Heyes – V.P. Administration (Y), Dianne Minneman–V.P. Membership (Y), Linda Hite – V.P. Communications (Y), Dave Winters – V.P. Advertising (Y), Dale Vollenweider– Assistant to V.P. Programs (N)
Administration (Kathi Keeterle)	<ul style="list-style-type: none"> <li>Approved September meeting minutes and October agenda.</li> </ul>
Finance (Michael Krouse)	<ul style="list-style-type: none"> <li>Financial report - Approved</li> <li>Moved \$\$\$ from checking to saving</li> </ul>
Programs (Pat Ruger)	<ul style="list-style-type: none"> <li>Discussion of October Program – “The Art of Project Management”</li> <li>Future programs update – December is still open</li> <li></li> </ul>
Professional Development (Dave Maynard)	<ul style="list-style-type: none"> <li>Professional Development Report: Class attendance is stable</li> <li>ACTION ITEM: Backup/Succession Plan for Dave for Online Classes: Dave will think about the ‘money back’ idea, and how to prevent new signups if the class software fails.</li> </ul>
Membership (Dianne Minneman)	<ul style="list-style-type: none"> <li>Membership report: last month 141 members, this month 139 members. No new PMPs.</li> </ul>
Communications (Linda Hite)	<ul style="list-style-type: none"> <li>Communications report: “Please find a newsletter software that works!”.</li> <li></li> </ul>
Advertising (Dave Winters)	<ul style="list-style-type: none"> <li>Advertising report: Newspapers, Community Calendars updated.</li> <li>ACTION ITEM: Recommendation on promotional items. Deferred – no time this month.</li> </ul>
Website (Bob Nichter)	<ul style="list-style-type: none"> <li>ACTION ITEM: Dave will look into PMI Rules for PDD PDU.</li> <li></li> </ul>
Old Business	<ul style="list-style-type: none"> <li>10/12 Action Item: Bylaws need to be converted to new format, finalize PDU changes, and submitted. Dave is still working on this. Status? Has been scanned into WORD format. Will be completed soon.</li> <li>PMI Scholarship – Status: PMI has a link for chapters advertising scholarships. We can review and model after one of these. ACTION ITEM: Will make recommendation at the November Board meeting.</li> <li>PMI Certification for Program Managers – when/if to add to PMP-Online? No info at the time of the BOD meeting.</li> </ul>
New Business	<ul style="list-style-type: none"> <li>Mike adds: Chapter communications of Webinars from Boston University. Decision: we should send them on in the newsletters, dependent on software that works. Need to know about getting continuing education credits, and accreditation to allow issue of CEUs, not a PMI thing. ACTION ITEM: Mike will follow up with original contact for details.</li> <li>Do we have student chapter membership rates? Group did not think so, perhaps can do rebates of some kind.</li> <li>Elections – open offices will be described at the October meeting, and nominations solicited. Open Offices: VP Admin, VP Programs, President. Elections will be final at Decembers meeting.</li> </ul>

Next Meeting and Adjournment	<ul style="list-style-type: none"><li>• Next BOD meeting is on November 8 at 5:30 p.m. to 6:30 p.m., Lincoln Building on Harrison St, first floor, room 1H-1.</li><li>• Next NEIC PMI meeting is on October 25 at 5:30 at Hall's Guesthouse.</li></ul>
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