



Board of Directors Meeting Minutes
December 13, 2006

Members Present	Paula Felver - President (Y), Pat Ruger –V.P. Programs (Y), Michael Krouse – V.P. Finance (Y), Dave Maynard – V.P. Professional Development (Y), Robert Nichter – Webmaster (N), Kathi Heyes – V.P. Administration (Y), Dianne Minneman–V.P. Membership (Y), Linda Hite – V.P. Communications (N), Dave Winters – V.P. Advertising (Y), Dale Vollenweider– Assistant to V.P. Programs (N), Nancy Hoffman – Director of Profession Development (Y), Greg McCormick – Director of Communications (Y)
** Special ***	<ul style="list-style-type: none"> • Steven Walter and Carol Dostal (from IPFW) discussed the possibility of connecting the local PMI chapter with the project-based K-12 science and engineering outreach programs. There is a workshop in September, and they are desiring a session on Project Management. They are also requesting that the chapter be a 'Future City' event sponsor, as well as participate as judges. • The chapter would like to have them speak at a full chapter meeting to present this information to the rest of the chapter. ACTION ITEM: Pat will contact them to see if they can do this at the Feb 2007 meeting.
Administration (Kathi Heyes)	<ul style="list-style-type: none"> • November meeting minutes and December agenda were approved.
Finance (Michael Krouse)	<ul style="list-style-type: none"> • Financial report • 2007 Budget: ACTION ITEM: Board must come to January BOD meeting with budgets prepared.
Programs (Pat Ruger)	<ul style="list-style-type: none"> • Discussion of January Program: Jim Anderson from the FW Zoo "New African Journey" Project. ACTION ITEM: Pat will ask Jim for a picture of him for the newsletter. • Future programs update: More on the April 14 Professional Development Day. Will have at Halls Guesthouse – room holds 72 people, and will charge \$25 per person. Desire to RSVP through the website, start promoting in January in every newsletter, and mention at every meeting. Invite other chapters from the Tri-State area. ACTION ITEMS: 1) Dave will check on PDU Submission for this event, and will see of can apply to the 35 contact hours, 2) Dave will set up distribution list of the tri-state chapters to use for the email invitation.
Professional Development (Dave Maynard / Nancy Hoffman)	<ul style="list-style-type: none"> • Professional Development Report: (see attached report from Dave himself!) • ACTION ITEM: Backup/Succession Plan for Dave for Online Classes – Status?
Membership (Dianne Minneman)	<ul style="list-style-type: none"> • Membership report: count = 139. 1 new member, 2 non-renews, 1 rejoin, 2 new PMP. 55% of membership are PMPs.(77).
Communications (Linda Hite / Greg McCormick)	<ul style="list-style-type: none"> • Communications report: • Would like to put BOD bios on the website and in the newsletters, in a rotating "Meet your Board Members". ACTION ITEM: draft a standard template to be used.
Advertising (Dave Winters)	<ul style="list-style-type: none"> • Advertising report: • Promotional Items : defer to January meeting.
Website (Bob Nichter)	<ul style="list-style-type: none"> • Website report: 2006 minutes are on the website. • ACTION ITEM: need to update website for January meeting.

Old Business	<ul style="list-style-type: none"> • 10/12 Action Item: Bylaws need to be converted to new format, finalize PDU changes, and submitted. Bylaws are scanned, spell checked and converted to MS Word and is online in the PMI NEIC admin area. • PMI Scholarship – Recommendation – defer to January meeting. Name of Scholarship determined – the David Arthur Maynard Scholarship.
New Business	<ul style="list-style-type: none"> • PMI NEIC 10 year anniversary (Paula), 10-year anniversary logos (Dave) – defer to January meeting. ACTION ITEM: Dave will put logo choices on website and will solicit votes. • Halls vs Berghoffs (new place) – potential change for meeting location: revisit for 2008.
Next Meeting and Adjournment	<ul style="list-style-type: none"> • Next BOD meeting is on January 10 at 5:30 p.m. to 6:30 p.m., Lincoln Building on Harrison St, first floor, room 1H-1. • Next NEIC PMI meeting is on January 24 at 5:30 at Hall’s Guesthouse.