



Board of Directors Meeting Minutes  
March 14, 2007

Members Present	Paula Felver - President (Y), Pat Ruger –V.P. Programs (Y), Michael Krouse – V.P. Finance (Y), Dave Maynard – V.P. Professional Development (Y), Robert Nichter – Webmaster (Y), Kathi Heyes – V.P. Administration (Y), Dianne Minneman–V.P. Membership (Y), Dave Winters – V.P. Advertising (Y), Dale Vollenweider– Assistant to V.P. Programs (N), Nancy Hoffman – Director of Profession Development (Y), Greg McCormick – Director of Communications (Y)
Administration (Kathi Heyes)	<ul style="list-style-type: none"> <li>Reviewed and approved February meeting minutes and March agenda.</li> </ul>
Finance (Michael Krouse)	<ul style="list-style-type: none"> <li>Financial report</li> <li>2007 Budget – Final Review and Approval: 3/14 – approved with \$800 item for speaker cost (travel and expenses) and \$300 item for 3 month pilot of the Site Engine Optimizer, a Google service that will prioritize our site in search results.</li> <li>Budget Line items for Business Expo and Radio Station Advertising: 3/14 – reallocate existing line items, don't add new ones for this.</li> </ul>
Programs (Pat Ruger)	<ul style="list-style-type: none"> <li>Future programs update: distributed most recent schedule. Pat followed up with Linda on the May Meeting – no response. Lyn Tidwell is 'thinking about' taking this program over. Action Item – Paula will follow up Lyn, and ITT to make sure that the room has not already been reserved. Pat will check into Berghoffs as a potential off-site location. Paula will follow up with Halls to find out when they need to know if we hold the May meeting there. Dave will follow up with the Central Chapter for info on any good speakers, and any who might be interested in a 4 hour presentation.</li> <li>2/21 Action Item: Lyn Tidwell Follow up – interested in taking over MS Project workshop?</li> </ul>
Professional Development (Dave Maynard / Nancy Hoffman)	<ul style="list-style-type: none"> <li>Professional Development Report: Did not start the PDU Class yet. The credit card issue reported last month is apparently resolved. Tried to order materials again. The software for the instructional site has been updated. Nancy is still looking for case studies about leadership or PM activities for PDU class.</li> <li>Prof Devel Day PDU Submission Info – review Dave's email with info: submit form, still pending</li> <li>2/21 Issue: Problem with Chapter Credit Card – Status? Resolved.</li> </ul>
Membership (Dianne Minneman)	<ul style="list-style-type: none"> <li>Membership report: Last month – 145 members, This month – 138 members. 3 new members, 10 non-renews, no new PMP's. Total PMPs in membership – 75, 54%.</li> </ul>
Communications (Greg McCormick)	<ul style="list-style-type: none"> <li>Communications Report: newsletter drafted, will go out yet today or tomorrow. Dave got the flyer out. Have received BOD Bios for next 2 newsletters. Continue to play with formats and templates. Dave is looking into newsletter distribution software – would like to get one that captures bounces.</li> </ul>
Advertising (Dave Winters)	<ul style="list-style-type: none"> <li>Advertising report: newspapers and community calendars updated for both next meeting and PDU day. Looking into radio stations. Marion is free, so already submitted.</li> <li>Promotional Items update: reviewed choices, selected the highest quality zipped portfolio</li> </ul>
Website (Bob Nichter)	<ul style="list-style-type: none"> <li>Website report: updated.</li> </ul>

Old Business	<ul style="list-style-type: none"> <li>• Bylaws – new format: pending</li> <li>• PMI Scholarship Program – status? Impacted by Linda’s resignation? Paula and Diane requested a copy of the criteria and will determine next steps.</li> </ul>
New Business	<ul style="list-style-type: none"> <li>•</li> </ul>
Next Meeting and Adjournment	<ul style="list-style-type: none"> <li>• Next BOD meeting is on April 11 at 5:30 p.m. to 6:30 p.m., Lincoln Building on Harrison St, first floor, room 1H-1.</li> <li>• Next NEIC PMI meeting is on April 25 at 5:30 at Hall’s Guesthouse.</li> </ul>