



Board of Directors Meeting Minutes  
April 11, 2007

Members Present	Paula Felver - President (Y), Pat Ruger –V.P. Programs (Y), Michael Krouse – V.P. Finance (Y), Dave Maynard – V.P. Professional Development (Y), Robert Nichter – Webmaster (N), Kathi Heyes – V.P. Administration (N), Dianne Minneman–V.P. Membership (Y), Dave Winters – V.P. Advertising (Y), Dale Vollenweider– Assistant to V.P. Programs (Y), Nancy Hoffman – Director of Profession Development (N), Greg McCormick – Director of Communications (Y)
Administration (Kathi Heyes)	<ul style="list-style-type: none"> <li>Reviewed and approved March meeting minutes and April agenda.</li> </ul>
Finance (Michael Krouse)	<ul style="list-style-type: none"> <li>Financial report</li> <li>No comments on financial report</li> <li>Tax information is ready and will be delivered to the accountant. Taxes are due 5/15/07.</li> </ul>
Programs (Pat Ruger)	<ul style="list-style-type: none"> <li>Future programs update</li> <li>04/14/07 Professional Development Session - Planning for 30 attendees. Paula has ordered the food. Dianne confirmed our setup needs with Halls. Dave Maynard will finalize the certificate of attendance and forward to Paula for printing. Dave Winters will bring the portfolios to Halls. Mike will give Pat the honorarium for Joe Dorko. The group gave input on a session evaluation form which Pat will bring to the session. In addition to the honorarium, the group decided to give Joe Dorko a portfolio, a memory stick and a pen. Pat and Dave Winters will arrive at Hall’s around 7:00 AM to setup.</li> <li>05/23/07 Meeting – Lynn Tidwell has agreed to give an hour presentation on MS Project. Presentation will focus on how we can control the tool instead of the tool controlling us. The meeting will be at the Parkview Corporate Center (Dupont Rd) in a training room. El Azteca or Casa’s will be considered for catering the meal. Paula will get location directions to Bob and Greg for publication with the meeting announcement. Paula will give the meeting handout to Greg to glean information that can be included in the newsletter.</li> <li>Bergstaff Place – This location was not available for the May meeting but is a location to be considered for the 2008 off-site meeting.</li> </ul>
Professional Development (Dave Maynard / Nancy Hoffman)	<ul style="list-style-type: none"> <li>Professional Development Report</li> <li>Prof Devel Day PDU Submission Info – finalizing now. Dave Maynard will include the PMI session number of the certificate and will ensure session is recorded with PMI.</li> <li>Multiple classes going on</li> </ul>
Membership (Dianne Minneman)	<ul style="list-style-type: none"> <li>Membership report: Last month 138 members, this month 131. 3 new members, 11 non-renews. 1 new PMP (Donna Geary). Total number of chapter PMPs is 75, 57%.</li> </ul>
Communications (Greg McCormick)	<ul style="list-style-type: none"> <li>Communications report: Draft of April newsletter is done. Carol Dostal has “ok’d” the article that will be included about her presentation.</li> <li></li> </ul>
Advertising (Dave Winters)	<ul style="list-style-type: none"> <li>Advertising report: The 2007 Business Expo 5/17/07 will not have free tables unmanned tables like year. Booths will cost \$600 - \$700 and must be manned. Group decided not to participate this year.</li> <li>Promotional Items update: Portfolios have been received. A portfolio with a pen will be given to each person attending the professional development session on</li> </ul>

	<p>04/14/07.</p> <ul style="list-style-type: none"> <li>• Dave will investigate with chamber of Commerce the possibility if we would publish their information in our website ,would they be willing to publish meetings/fliers in theirs.</li> </ul>
Website (Bob Nichter)	<ul style="list-style-type: none"> <li>• Website report: Has been updated with April meetings.</li> <li>• Doesn't look correct in "firefox"</li> </ul>
Old Business	<ul style="list-style-type: none"> <li>• Bylaws – new format: no change</li> <li>• PMI Scholarship Program – Paula and Dianne proposed several refinements to the criteria. The group came to agreement and approved. Will be announced at chapter meetings and added to the website and newsletter. An extra BOD meeting will be scheduled for 08/08/07 to review scholarship applications.</li> </ul>
New Business	<ul style="list-style-type: none"> <li>• Paula will follow-up with Marie Hilker on Future City involvement. Group in interested in offering financial support preferably in an Award. Paula will report back after conversations with Marie. Jill Wilson and Susan Zwierko also voiced interest in Future City.</li> </ul>
Next Meeting and Adjournment	<ul style="list-style-type: none"> <li>• Next BOD meeting is on May 9 at 5:30 p.m. to 6:30 p.m., Lincoln Building on Harrison St, first floor, room 1H-1.</li> <li>• Next NEIC PMI meeting is on May 23 at 5:30 at Hall's Guesthouse.</li> </ul>