



Board of Directors Meeting Minutes November 14, 2007

Members Present	Paula Felver - President (N), Pat Ruger –V.P. Programs (Y), Michael Krouse – V.P. Finance (Y), Dave Maynard – V.P. Professional Development (Y), Robert Nichter – Webmaster (N), Kathi Heyes – V.P. Administration (Y), Dianne Minneman–V.P. Membership (N), Dave Winters – V.P. Advertising (Y), Dale Vollenweider– Assistant to V.P. Programs (Y), Nancy Hoffman – Director of Profession Development (Y), Greg McCormick – Director of Communications (Y)
Administration (Kathi Heyes)	<ul style="list-style-type: none"> Reviewed and approved October meeting minutes and November agenda.
Finance (Michael Krouse)	<ul style="list-style-type: none"> Reviewed Financial report. Have not yet received 1) bill from Roger Sipe for the audit (Michael will follow up), 2) bill from Michelle Gladieux (Pat will follow up), and 3) last bill from Don Halls – who has this? Need to get to Michael. Reviewed Budget Tracking vs Actuals Michael requested budget dollars be submitted to him prior to next BOD on 12/12. The group requested going forward in 2008 to get some type of variance reports for better tracking of budget vs actuals. Topic for future discussion – speaker gift other than certificate?
Programs (Pat Ruger)	<ul style="list-style-type: none"> Future programs update: Robert Frost on Dec 5, Dave Maynard in January on PgMP and is only 2008 confirmed speaker. Greg McCormick indicated he is always willing to speak. Topic for future discussion – solicit ideas for speakers from the membership via the newsletter.
Professional Development (Dave Maynard / Nancy Hoffman)	<ul style="list-style-type: none"> Professional Development Report: November class – 10 signed up. Looking to develop online PDU classes.
Membership (Dianne Minneman)	<ul style="list-style-type: none"> Membership report: Membership count last month – 123, this month 126. 3 new members, 1 rejoin, 1 non-renew, 10 renews. 1 new PMP. Total number of PMPs – 77, which is 61% of membership.
Communications (Greg McCormick)	<ul style="list-style-type: none"> Communications report: Newsletter name will reflect next months name - December Follow up – adjustment of Calendar to reflect earlier newsletter delivery – status? No change to calendar – handle via naming of the newsletter. Greg likes to get the Bios of the upcoming speaker for the newsletter, and potentially the presentation outline. Greg suggested that a potential basic outline for this Bio is giving to potential speakers.
Advertising (Dave Winters)	<ul style="list-style-type: none"> Advertising report: Community calendars will be updated soon. Need to send invoice to ITT for year of advertising. Get info to Michael and he will send. Not sure start – assume Nov 1. Promotional Items update: No other updates, OK to reorder pens.
Website (Bob Nichter)	<ul style="list-style-type: none"> Website report: Up to date, except for loading of October minutes.
Old Business	<ul style="list-style-type: none"> Bylaws – new format, review: Dave Maynard has received information on another new format and instructions. Will format something that makes sense to the chapter, then copy/paste into PMI template to send to PMI. Started this with the development of the Handbook. Kathi will plan a ‘walkthru’ of the handbook with the new BOD. RSVP Issue – Has Mike taken care of the personalized call? Yes. 2008 BOD Meetings will continue to be at Lincoln, same room. Kathi will reserve.
New Business	<ul style="list-style-type: none"> GANTTHEAD program offering to NEIC PMI Chapter: Defer/Clarify with Paula. 2008 Calendar Review BOD Handbook – P1 version online. Defer review for scheduled ‘walkthru’ with new BOD. 2008 BOD – December meeting will approve. Greg will include a review of new competency in next newsletter

	<ul style="list-style-type: none"> • Mike received mail from Indiana Governors Council for People with Disabilities. Wondered if we wanted to put info in newsletters, starting a potential public service space? Determined for now will provide info at meetings.
Next Meeting and Adjournment	<ul style="list-style-type: none"> • Next BOD meeting is on Dec 12 at 5:30 p.m. to 6:30 p.m., Lincoln Building on Harrison St, first floor, room 1H-1. • Next NEIC PMI Chapter meeting is on December 5 at 5:30 at Hall's Guesthouse.