



Board of Directors Meeting Minutes February 20, 2008

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| Members Present | <p>President Kathi Heyes - President (Y), Paula Felver – Immediate Past President (N),</p> <p>V.P.s Tiffany Yoquelet – V.P. Administration (Y), Michael Krouse – VP Finance (N), David Winters – V.P. Marketing and Advertising (Y), Shirley Miller – V.P. Communications (Y) – Dianne Minneman – V.P. Membership (Y), David Maynard – V.P. Professional Development (Y), Pat Ruger – V.P. Programs (Y)</p> <p>Directors Anne Woenker – Dir. of Volunteers (N), Dale Vollenweider – Dir. of Finance (N), Open – Dir. of Community Outreach (N), Tracy Ripplinger – Dir. Corporate Outreach (Y), Bob Nichter – Dir. of Web Services (Y), Greg McCormick – Dir. of Newsletter (Y), Dave Preston – Dir. of Membership Attraction (Y), Open – Dir. of Membership Retention (N), Nancy Hoffman – Dir. of Academic Outreach (N), Paula Felver – Dir. Course Development (N), Open – Dir. of Surveys (Y), Dan Zilai – Dir. of Development Sessions (Y).</p> |
| Administration V.P. Tiffany Yoquelet Dir. Anne Woeneker | <ul style="list-style-type: none"> • Reviewed and approved January meeting minutes and February agenda. -Dave Maynard and Pat Ruger reviewed and approved January meeting minutes and February agenda. -Request for work for the Dir. of Volunteers: Assistance with April 19 Training, College Channels for the David A. Maynard Scholarship, Assistance with the newsletter, Assistance with the post-program survey, Book Review |
| Finance V.P. Michael Krouse Dir. Dale Vollenweider | <ul style="list-style-type: none"> • Financial Report: |
| Marketing and Advertising V.P. David Winters Dir. Open Dir. Tracy Ripplinger | <ul style="list-style-type: none"> • Marketing and Advertising Report: The community calendar was updated for February. Tracy Ripplinger is onboard as the Dir. of Corporate Outreach. Dave Maynard presented at Brotherhood Mutual and Three Rivers Federal Credit Union |
| Communications V.P. Shirley Miller Dir. Bob Nichter Dir. Greg McCormick | <ul style="list-style-type: none"> • Communications Report: -We have published the second news letter and received positive feedback on the newsletter. The next newsletter will have information on the David A. Maynard Scholarship. -Greg McCormick has requested the biography and program outline within one week after so he can work ahead |
| Membership V.P. Dianne Minneman Dir. Dave Preston Dir. Open | <ul style="list-style-type: none"> • Membership Report: -Membership Count Last Month = 118, Membership Count This Month = 122 (+4) -New Members = 3, Keith Kiess – Vera Bradley, Shane Kohns – Icon Exhibits, and Michael Ruse -Non-Renew = 1, Dennis Lane, PMP -Rejoin = 2, Laure Dwire – Brilljent and Brenda Mundroff – Verizon -Dave Preston will be the Dir. of Membership Attraction. Dave’s email address is david.preston@lfg.com. |
| Professional Development V.P. Dave Maynard Dir. Nancy Hoffman Dir. Paula Felver | <ul style="list-style-type: none"> • Professional Development Report: -Hacker Report (See Attached) -RSVP program update: email handling now working, email address blank now standard, looks to see if new email host, Dianne Minneman not getting email, bug fixed in comment field. Someone tried to cancel, this doesn’t work. Dave Maynard will change the RSVP program. -Greg McCormick requested an update for the CAPM and Dave Maynard reported nothing has been done. -A student converted Dave Maynard’s class into a CD to listen while he drives. |
| Programs V.P. Pat Ruger Dir. Open | <ul style="list-style-type: none"> • Program Report: -Chancellor Michael Wortell, Ph.D. 2/27 -Linda Young 3/26 for 1 hour |

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| Dir. Dan Zilai | <p>-Dr. D. W. Don Gottwald 4/23 for 2 hours with a slight change to evening schedule 5:30 social hour, 5:45-6:30 dinner, 6:30-8:30 speaker once Kathi Heyes receives confirmation to call guest house to adjust times and request a compensated room</p> <p>-Michelle Gladieux 5/28 for 2 hours Pat Ruger will make copies for the evening. The meeting will be held at the Guest House and once Kathi Heyes receives confirmation will make arrangements.</p> <p>-Sweetwater will possible be the 9/24 in leu of Greg McCormick. Greg is flexible on the date.</p> <p>-April 19th Session – venue TBD, possible sponsorships, direct mail, spam, speaker fees, presentation 1-4 hours, 4 hours 2 speakers, criteria for selection, and the date is subject to change.</p> |
| President Kathi Heyes | <ul style="list-style-type: none"> • President Report: The draft of the scholarship is in process. We will have it at the next meeting. -The charter renewal is due by the end of the month. -Policies/Procedures – guest policy assigned to Tiffany Yoquelet |
| Old Business | <ul style="list-style-type: none"> • |
| New Business | <ul style="list-style-type: none"> • Rescheduled meeting – how to best communicate last minute types of changes This will be placed 1st on Kathi Heyes voicemail at 4 o'clock or if she is unable to update on Tiffany Yoquelet's voicemail. This will be documented on the agenda. |
| Next Meeting and Adjournment | <ul style="list-style-type: none"> • Next BOD meeting is on March 12 at 5:30 p.m. to 6:30 p.m., Lincoln Building on Harrison St, first floor, room 1H-1. • Next NEIC PMI Chapter meeting is on February 27 at 5:30 at Hall's Guesthouse. |