

The

Newsletter of the
NorthEast Indiana Chapter
of the Project Management Institute



MILESTONE

<http://www.pmi-neic.org/>

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Chapter Officers

Chapter President

Janice Eplett, PMP
JHEplett@LNC.COM

Vice President of Membership

Dianne Minneman, PMP
Dianne_Minneman@SwissRe.COM

Vice President of Professional
Development

Dave Maynard, PMP
dave@maynard.com

Vice President of Programs

Paula Felver, PMP
Paula@Felver.COM

Vice President of Administration

Linda Nobel
Linda.Nobel@nav-international.com

Vice President of Finance

Bob Nichter, PMP
Robert_Nichter@SwissRe.COM

Vice President of
Communications

Ken Helms
kenhelms@comcast.net

Past Chapter President

June Ball
LandJGolfBuds@AOL.com

Certification Corner

NEIC's Internet-based PMP class

Learn the PMBOK guide 2000 edition plus...

Our goal is to provide a high quality, low cost and accessible class that will cover the areas tested by PMP exam. The class will cover PMI's PMBOK guide, with additions in the Quality, HR and Communications chapters to cover material often found on the exam.

- Now covers the 2000 edition of the PMBOK guide, used as the basis for all exams offered starting in 2002
- Course covers over 400 sample exam questions
- Private classroom area (userid and password protected)
- Automatic reminder Emails to students
- Expanded class material covers new PMP material

Offered via the Internet!

In order to maximize "attendance" for working professionals, the material will

be covered interactively via the Internet on our chapter's Website <http://www.pmi-neic.org>. We hold the class four times a year, normally the first week of each quarter (January, April, July and October).

- Inexpensive and proven method
- Disciplined approach to completing the PMBOK guide
- Flexible scheduling of your time
- Learn in the comfort of your home, while on a trip, or from anywhere
- Access restricted to students and facilitators

It's Only Eight Weeks Long

The class is composed of 8 modules each intended to last a week. As a group we can decide to add additional time to selected modules to help insure the material is well understood. Most class groups complete within the goal of eight weeks.

How do I attend the class?

Each week, another module is "opened" and a similar method followed for each of the 8 modules. The process includes a lecture (can be downloaded starting each Monday), PMBOK guide reading

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Free Dinner! Free Door Prizes!

"Vendor Night"

Monday, May 20, 2002

6:00 PM Dinner, 7:15 PM Program

Don Hall's Guest House
1313 W. Washington Center Road

assignments, a group discussion of selected topics (completed by Thursday) and answers to weekly exam-type questions (completed by Sunday). Our new chat area may be used to introduce new materials or help work through current ones. One group chat per week to help keep everyone onboard is anticipated.

Technical Requirements

The student will be required to have Internet access including a browser and Email packages. Additionally, MS Office (MSWord and MS Excel minimum) will be required.

Materials:

Each student will be required to Purchase a copy of PMI's PMBOK guide (\$26.35) from the PMI bookstore or download and print a copy. Also, it's best to download a copy of PMI's PMP certification handbook

Price:

The cost is \$150 for everyone. Respond via Email to classes@pmi-neic.org to enroll or for additional information.

Chapter Calendar

Get out your Day Timer or PDA and add the following meeting dates in 2002:

May 20	October 28
September 23	December 2

Most meetings will be on the fourth Monday of the month but May and December are exceptions. All meetings will be at Don Hall's Guest House. Our social time starts at 5:30, dinner is at 6:00 and the program begins at 7:00. Don't forget to RSVP!

Linda Hite, PMP and Lynn Tidwell, PMP spoke at the April meeting on "Establishing a Program Office."



The Milestone is published by the NorthEast Indiana Chapter (NEIC) of the Project Management Institute (PMI).

Articles for **The Milestone** can be submitted to the newsletter editor at:

US Mail: Ken Helms - mail stop 578
 ITT Aerospace/Communications, PO Box 731, Fort Wayne, IN 46801-0731
 Email: kenhelms@comcast.net
 Fax: 260-451-5529

The Milestone is published one week prior to each meeting. It can be downloaded from the chapter web page at: <http://www.pmi-neic.org/chapter/news.htm> .

Certification Corner

Certificates of Added Qualification

Did you know that there are additional endorsements available for PMPs? A Certificate of Added Qualification (CAQ) is an industry-specific certificate program for Project Management Professionals (PMP®). A CAQ illustrates the PMP has knowledge and skills beneficial to PMPs practicing project management in that industry. The examinations are currently paper and pencil-based. A copy of the application and an outline of the eligibility requirements can be found in the APD CAQ Handbook.

Automotive Product Development

PMI's first CAQ is in the Automotive Product Development field. In 1999, PMPs experienced in the automotive field produced a comprehensive description of industry-specific knowledge and the APD CAQ was developed.

The next administration of the APD CAQ will be held on Saturday, 13 July 2002 at Lawrence Technological University in Southfield, Michigan. There are three domains in the Automotive CAQ exam:

- 1) Industry Knowledge (20%)
- 2) Product and Manufacturing Knowledge (33%)
- 3) Process and Product Knowledge (47%)

Information Technology-Systems (IT-S CAQ)

Testing for IT-Systems CAQ Examination will begin in July 2002 and applications are being accepted now. It is a 75-question, multiple-choice, knowledge-based examination that tests knowledge in the following domains:

Domain I: IT-Systems Industry Knowledge

General systems information that a PMP needs to practice project management successfully in this industry such as development tools, project life cycle models, legal restrictions and standards.

Domain II: IT-Systems Industry Foundations

Industry foundations refers to the building blocks of IT Systems such as general/functional knowledge of storage and I/O devices, power systems, network types, security issues and software capabilities.

Domain III: IT-Systems Industry Process Development

Process Development knowledge requirements include IT-Systems related tools, techniques and concepts associated

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unSOUNDbites

DOS Computers manufactured by companies such as IBM, Compaq, Tandy, and millions of others are by far the most popular, with about 70 million machines in use worldwide. Macintosh fans, on the other hand, may note that cockroaches are far more numerous than humans, and that numbers alone do not denote a higher life form.

New York Times, November 26, 1991

Chapter Financial Statement

CLEARED TRANSACTIONS:

Previous Balance:		\$ 5,186.21
Checks and Payments	-0.00	
Deposits and Other Credits	892.18	
Service Charge	-2.00	
Ending Balance of Bank Statement:		\$ 6,078.39

UNCLEARED TRANSACTIONS:

Cleared Balance:		\$ 6,078.39
Checks and Payments	-23.09	
Deposits and Other Credits	640.00	
Register Balance as of 4/30/02:		\$ 6,695.30

(Continued from page 3)

with the project life cycle. More specifically it would include in-depth knowledge of business case requirements, IT analysis, technology selection, stakeholder needs assessment, and IT implementation and verification.

Project Management Office (PMO CAQ)

Testing for the PMO CAQ Examination will begin in July 2002 and applications are being accepted now. It is a 75-question, multiple-choice, knowledge-based examination that tests knowledge in the following domains:

Domain I: PMO Strategy, Tactics and Operations

This performance domain involves establishing and monitoring the sponsoring organizations PMO needs, readiness, and level of commitment in order to determine appropriate PMO strategy, structure, functions, staffing and accountabilities. It also includes providing operational support in acquiring and maintaining required centralized services to teams, services, effective vendor relationships, technologies and processes.

Domain II: Portfolio Management

Portfolio management includes evaluating the value and risk to the organization of existing and candidate projects by collecting, analyzing, and maintaining summary project information needed for executive review and decision making. It also involves balancing resources

between projects and assessing appropriate project management tools, methods and processes.

Domain III: Processes, Standards and Methods

This performance domain involves ensuring that generally accepted and effective project management and operational reporting processes and standards are utilized to support execution across projects. It includes selecting, creating, adapting, or maintaining project tools, techniques, systems, and templates to facilitate the performance of project teams.

DOMAIN IV: Professional Development

Staff development functions of a typical PMO include monitoring competency requirements on proposed and approved projects throughout their life cycle in order to ensure human resources with the needed expertise are available at the right time for the required duration. This also can involve implementing education, training, mentoring or other developmental activities as well as designing performance evaluation and compensation systems.

DOMAIN V: Knowledge Management

Management of the organization's knowledge involves implementing and maintaining a repository of project and program information including lessons learned that can be easily harvested and result in the effective use of the intellectual capital developed across all projects for the benefit of the organization.

NEIC Welcomes New Members

Gary Haley
Daniel Odar

May Dinner Menu

Grilled Herb Chicken Breast
Fresh Fruit Salad
Twice Baked Potato
California Blend Vegetables
Cherry Cheesecake

<i>The Milestone Advertising Rates</i>				
Type	Approx. Size	Single Issue	Two Issues	Three Issues
Business card (or 6 lines of text)	2 1/8 x 3 7/8	\$15	\$24	\$30
¼ page	3 7/8 x 5	\$25	\$40	\$48
½ page	3 7/8 x 10 or 7 ½ x 5	\$30	\$48	\$57
Full page	7 ½ x 10	\$50	\$80	\$96

Strategic Innovations — The Ability To Bring Your Vision To Reality

Strategic Innovations offers expertise in the latest IT environments including Windows NT. We follow the guidelines established by the Software Engineering Institute for our design, development, and verification processes. With complete off-site facilities, SI delivers products that are thorough in design, development, documentation and verification. Our lab and development environments can be customized to meet the platform requirements of any project. As an SI client you enjoy the benefits of an advanced technological facility without committing your own valuable resources or personnel.

SI offers you a complete array of consulting and technical services including:

- Project Management
- Client/Server Software
- Database Design and Performance Engineering
- Windows NT, CE Device Drivers
- Internet/Web-Enabled Development and Applications
- User Interface Design and Prototyping Embedded Systems
- Shrink-Wrapped Product Development
- Off-Site Independent Testing Facilities



We are a dynamic software engineering and consulting firm that can turn your vision into reality. Our talented staff blends creativity with proven, industry-leading technologies for applications as unique as your needs.

Russell Martin and Associates — Makes Organizations More Productive



Russell Martin and Associates makes organizations more productive by helping them improve IT planning, process, and performance. RMA focuses on three areas within IT productivity enhancement:

- Project Management
- IT Solution Development
- Learning & Knowledge Management services



Strategic Problem Solving Services - Building consensus and commitment at all levels of the IT organization by identifying root causes of problems and designing an optimal solution.

Assessment Services - Identifying how to leverage the diverse strengths and weaknesses at the individual, team and organizational level.

Speaking Services - Keynote and presentations on leading edge IT topics with a focus on people.

Coaching Services - Improvement of individual's ability to get things done with and through others.

Workshops - Focus on learning that helps move the business toward its strategic objectives and facilitating learning to create the best return.

Customized Training Services - Tailored training to the unique needs of students and subject matter.

ESI International — Improving Business Performance

ESI's Project Management and Contracting training programs can improve project and contract success, teamwork and communication through dynamic training. With ESI, your staff will gain knowledge from instructors who have been in the trenches and who know the reality of the workplace.

Instructors' insights and strategies will help your staff members do their jobs better and faster, and they'll learn to lead with new ideas. Through our classroom courses offered in convenient locations throughout the United States and on-site classes at your location, your staff will learn:

- How to identify ill-conceived and directionless projects
- How to predict costs and make more informed decisions
- How to lead and direct projects through better communication and proactive management
- The rules and regulations of contracting in the commercial and government marketplace and how those rules are applied through actual case studies.



ESI has a wide variety of course offerings and delivery methods that benefit professionals at all levels. Whether members of your staff are new to project or contract management and need an introductory course or they're veteran professionals who need subject-specific training, there's a course to meet their needs. Choose from public classes across the country, customized courses at your location or our Web-enabled e-training courses.

Strategic Solutions — Business Technology Architects

We have been a leading Information Technology service provider serving the business community in Northeast Indiana and Northwest Ohio since 1993. We provide technical expertise to companies of all sizes. With skills in computer networking, knowledge management, data warehousing, and e-commerce, Strategic Solutions can increase your productivity, reduce your support costs, and provide the necessary IT infrastructure to facilitate your growth in an economy that grows more data-centric each day. Do you want quality service at a great price? Make your next move to Strategic.

- Information Systems Consulting
- Local Area Networks
- Wide Area Networks
- Desktop Support
- Contract Programming Services
- Web Site Hosting
- Web Site Development
- IBM Midrange Support
- Bar-Coding Systems
- Premise Wiring



Griffin Tate Group — Project Management Training and Consulting Services



The Griffin Tate Group is a project management training and consulting firm that helps organizations standardize project management methods, improve their project management skills and improve their project success rate. Griffin Tate offers project management training designed for everyone in the organization: project team members, project managers/leaders, project sponsors, project customers and stakeholders. Our Project Management workshops are offered in a variety of formats including in-house workshops, public workshops, Train the Trainer/licensing, and computer-based training.

Griffin Tate offers project management training products designed for everyone in the organization: project team members, project managers/leaders, project sponsors, project customers and stakeholders. Griffin Tate offers project management training courses designed for everyone in the organization: project team members, project managers/leaders, project sponsors, project customers and stakeholders. Our Project Management workshops are offered in a variety of formats including in-house workshops, public workshops, Train the Trainer/licensing, and computer-based training.

The Griffin Tate Group is a project management training and consulting firm that helps organizations standardize project management methods, improve their project management skills and improve their project success rate.

Catalyst, Inc — Unleash the Power of Projects



Catalyst, Inc. is a multi-million dollar project management firm with offices in Chicago, Indianapolis, Minneapolis, and St. Louis. Founded in 1994, the company is regional business partners with Primavera Systems, Inc., serving clients in Illinois, Indiana, Iowa, Kentucky, Minnesota, Missouri, Nebraska, North and South Dakota, and Wisconsin. As the nation's premier project management solution firm, Catalyst also provides experienced project management consulting and certified training services to clients throughout the country. At Catalyst, we're about more than just selling project management software and services. We believe in educating the public about project management philosophies and strategies, and informing interested readers (like you) about how project management is helping other

companies achieve faster time-to-market, reduced budgets and overhead, and yes - successful project completion. We'll add new resources to this site frequently, so be sure to check back with us often.

Catalyst's staff of full-time project management professionals offer services which range from assistance with specific project situations, to planning and implementing project management systems for leading businesses nationwide.

Each member of our consultant staff has in-depth knowledge of project management tools and philosophies, and is adept at applying project management techniques to a wide variety of project situations in multiple industries.



Northeast Indiana Chapter Project Management Institute

Vendor Night With:

Strategic Innovations
Russell Martin & Associates
ESI International
Strategic Solutions Group
Griffin Tate Group
Catalyst Inc.

Monday, May 20, 2002

Social Time at 5:30 PM, Dinner at 6:00 PM, Program at 7:15 PM

Don Hall's Guest House

1313 West Washington Center Rd, Fort Wayne, IN

Dinner

Members **FREE**

Nonmembers \$20

Speaker Only

Members *Free*

Nonmembers *Free*

Please RSVP by May 15, 2002 to:

http://www.pmi-neic.org/chapter/rsvp_page.htm

Or by email to: JHEplett@LNC.COM

Or call: Janice Eplett, PMP at 260-455-1318